

## Trip Tips, Notes and Advisories

**Fuel and Baggage Surcharges, Taxes and Exchange Rates:** The trips priced in this brochure are based on charges, taxes and fuel surcharges in effect at the time of our contract. All trips are subject to possible added charges for fuel and baggage surcharges or tax increases. Baggage surcharges are not included in the trip price; these are payable by each participant at flight check-in.

**Frequent Flyer Tickets:** The RSC trips are purchased through a tour agent on the basis of a package including air, land and lift tickets. When you purchase your own airfare with frequent flyer miles, you may impact the package requirements for the RSC. The RSC does not allow frequent flyer tickets.

**Other Special Issues.** Our contracts with our tour agents limit us in getting special seat assignments or frequent flyer upgrades ahead of departure time. Please give any frequent flier numbers to the airline at time of check-in. If you have other special considerations, please discuss these with the trip leader, as they may or may not be possible within our contract limitations. We can arrange flights from other cities on some trips. Please understand that each special request is extra work for the trip leader and may be subject to additional charges.

### **BY SUBMITTING A TRIP APPLICATION, YOU AGREE TO THE FOLLOWING:**

**MOBILITY AND FITNESS TO TRAVEL:** The Roanoke Ski Club retains the right to decline to accept or to retain on a trip any person who, in the opinion of the Roanoke Ski Club or the trip leader, is unfit for travel or whose behavior or physical or mental condition may constitute a danger to themselves or to others on the trip, or may impede the operation of the trip or result in detriment to other participants of the trip. Participants requiring special assistance, including without limitation those who permanently or periodically use a wheelchair, must be accompanied by someone who is fit and able to assist them, and who will be totally responsible for providing all required assistance. The trip leader and other participants on the trip shall have no responsibility to assist another participant with respect to medical issues, and shall have no liability to another participant for failure to assist with a medical issue.

### **ADDITIONAL FEE FOR SINGLE OCCUPANCY (“SINGLE SUPPLEMENT”):**

“I understand that the cost per person is cheaper when two people share a room, as opposed to one person in a room. I request assistance from the RSC in securing a roommate and will accept a roommate if one is found and assigned to me, but at this time I will accept a single room, if one is available, and pay the single supplement. If a roommate is found who pays full price for the trip, I understand the supplement will no longer apply.”

## RSC Trip Guidelines and Sign-up Procedure

1. Members Only. You must be a paid-up RSC member. Please send in the Membership Application in this brochure or on the website to join the RSC or renew your membership.
2. Trip Information. Detailed information for each trip is listed in this brochure. Read this information and the Trip Notes and Advisories section in this brochure carefully before signing up. Contact the trip leaders for more information.
3. How to Sign Up. Hand-deliver or mail the Trip Application form (located in this brochure) to the trip leader, together with a deposit check for the amount specified on the detailed trip information page. No phone/verbal sign-ups will be accepted. The Trip Application form must be fully completed and all participants must sign the back of the form.

4. First Come, First Served. Due to the limited number of spaces for each trip, Trip Applications are accepted in the order received **beginning on August 1**, based on (a) date of hand-delivery to the Trip Leader, or (b) date of postmark by the Post Office. Postmark date and hand delivery date will be counted equally when determining the order of receipt. Sign-ups received prior to August 1 will be deemed received on August 1.

5. Lottery. In the event of an oversold trip (one where there are more people who have applied for the trip than spaces available), the following protocol, in the order listed below, will be used to determine those trip applicants who will fill the available trip spaces:

a. All trip applications received from applicants who have paid their membership dues on or before the designated opening date for trip applications (or postmarked by that date) will receive priority over those received or postmarked after that date. Trip applicants who have not paid their membership dues by that date are not members and will not receive consideration.

b. Applicants who have been Ski Club members since December 31 of the previous year ("Existing Members") will have priority over members who join the club after that date ("New Members"); provided that a New Member will have the same priority as an Existing Member if the Existing Member requests that the New Member join the Existing Member on the trip.

c. In the event of the need for a lottery, applications for all trips received or postmarked after the opening date will be "frozen" and held for a period of seven (7) days to allow for those bumped as a result of any lottery to sign up for other trips.

Those bumped who subsequently sign up for another trip will have their applications considered as received on the designated opening date. If this process results in the requirement for a lottery for another trip, this process will be repeated.

6. Minors. Special procedures apply to minors under 18. Advise your trip leader on sign up.

**Guidelines.** The RSC is a non-profit organization that arranges trips for the enjoyment of its members. Therefore the following guidelines apply to all trips:

1. Trip insurance is highly recommended.

2. Cancellation; Refunds. Once a deposit is accepted, there will be no refund or moving of monies to another trip until the original trip is run and accounts balanced. Once trip deposits and payments are made, the monies may be forfeited in the case of participant cancellation.

The RSC and those administering the trip will not make any judgment regarding who should receive a refund based on any circumstance other than the following. First preference for refunds, if refund money is available, will be given to those who cancel before final submission of names and final trip payment to the tour agent. Refunds may be given only if sufficient money remains in the trip account after the trip is run and after all bills have been paid. The RSC policy is to not lose money on the trip.

Please be aware that the RSC is bound by contracts with tour agents coordinating our trips. Participants who cancel after final payment to the tour agent will receive refunds only to the extent their monies can be recovered. If someone takes their place on a trip, any additional fees/penalties incurred are the responsibility of the person dropping out.

3. Singles. Prices are per person, double-occupancy. Additional charges will apply for single occupancy - check with your trip leader before signing up. The trip leaders will make every effort to help match singles with a same-sex roommate. However, it is the ultimate responsibility of singles to find themselves roommates. The trip leader reserves the right to adjust the trip roster to fill the trip. Package Deviations. Air, land, or lift ticket package deviations from the proposed trip (alternate departure points, frequent flier upgrades, etc.) will be considered if permitted by the tour agent and only after the trip is filled and the minimum trip requirements are met. Additional fees may be charged for any such deviations.

4. Smoking. There is no smoking in any rooms or condos on RSC trips.

6. Accommodations may vary and are assigned on a first paid, first choice basis.